

**MINUTES OF THE BLUERIDGE PARENT ADVISORY COUNSEL
(the "BPAC") HELD ON JANUARY 31, 2019 IN THE LIBRARY OF
BLUERIDGE ELEMENTARY AT 7:00PM**

Present: "Schedule A" which can be requested additional to the minutes

Recording Secretary: Judy A. McCall

COMMENCEMENT

Jen Dickson ("Jen D") acted as Chair of the Meeting and with the concurrence of the meeting Judy A. McCall acted as the Recording Secretary.

WELCOME AND INTRODUCTIONS

The Chair convened the Meeting by welcoming the members and thanking them for attending the Meeting.

APPROVAL OF AGENDA

The Chair referred the Meeting to the proposed agenda as circulated which was taken as read and approved.

TREASURER REPORT

Cyndie G Treasurer of the BPAC prepared and circulated a current cash report which provided all of the members with the gains and losses to review. She confirmed that the cash report, which can be requested at any time for review, was currently up to date other than the inclusion of the Blueridge gear – which Jennifer Bigwood confirmed had an approximate profit of \$440.00.

With no further questions or comments on the current stance of the treasurer report, the members concluded discussion.

HOT LUNCH

The Hot Lunch Coordinators provided the following update to the members:

- The first day for ordering the spring session will commence February 7, 2019.
- The late arrival issues in past months continue to arise with the current sushi company and their delivery system. Alternate restaurants to continue to keep sushi on the menu for hot lunch will have to be discussed, as well as follow up with the restaurant manager.
- Coordinators will visit Barcelo's Chicken to personally remind them to double check sauces as complaints were provided on the last order.
- Mandarins have been taken off the menu and have been replaced with seaweed.
- The Local Lift is now using compostable cups- a reminder was mentioned to parents that if the cups are taken home they are not allowed in personal compost waste bins. They should be recycled.

- A hot lunch survey will be prepared and disseminated to parents anticipated in March.

With no further questions or comments on the current hot lunch update, the members concluded discussion.

FOS UPDATE

The FOS Coordinator reported that the FOS met a few weeks prior and no important matters were discussed amongst members. A suggestion to consider hosting a future separate primary and intermediate movie night was mentioned and welcomed.

With no further questions or comments on the FOS, the members concluded discussion.

DPAC UPDATE

The DPAC Coordinator stated that there were no updates since the last meeting and would report back the following month.

With no further questions or comments on the DPAC, the members concluded discussion.

RECENT FUNDRAISERS

The fundraising committee reported that there were no current fundraisers in February and they had concluded until March. It was mentioned that the Santa Breakfast held back in December 2018 was successful, however, should possibly be considered for a different grade allocation or hosted by the BPAC in following years.

With no further questions or comments on the recent fundraisers, the members concluded discussion.

UPCOMING FUNDRAISER

Parent Social

Jen D, Chair and member of the Fundraising Committee provided an update to members on the planning of the Parent Social Event taking place at 7:00PM Friday March 1st, 2019 at the Toby's Restaurant in North Vancouver. Members were provided the following updates:

- Grade allocated gift baskets are well underway as reported by class rep coordinator Sanaz K. and can be dropped off at her home (address being provided on next bulletin).
- Tickets will cost \$25 online and \$35 at the door.
- Donations for Adult Tombola Wheel can be dropped off at Judy M., Sanaz K., and Jen D's home. Addresses to be included in upcoming bulletin.
- Louise has been collecting donations for Auction prizes and all is in well order.
- Reminder was given that invitation is extendable to all staff and teachers as well.

Other fundraisers

The Fundraising Committee updated on the following:

- Deep Cove gift certificates are online for sale at 20% discount
- CoreAO flyers will go out to students next month
- Spring bulbs flyer scheduled to go out March 4th and orders delivered by April
- Coffee flyers will go out April 1st and orders delivered Thursday before Easter holiday
- Popcorn day will be held April 1st
- Anti-bully pink shirt day will take place February 27th

With no further questions or comments on Upcoming Fundraisers, the members concluded discussion.

CURRENT BUSINESS

iguy/igirl

Jen D reported that iguy/igirl (ages 8-10) has now been confirmed for the following date: April 8, 2019. The program is anticipated to run from 9am -12pm with a 1-hour break in between. The BPAC is still awaiting an update from Administration on any gym booking conflicts to confirm the time.

Parking and Safety

Jen D discussed the creation of a new committee geared towards the parking and safety issues arising on the schools neighboring streets. The new committee will consist of 3 potential candidates, they currently are Johanna, Georgina and Jen D. The committee will meet to discuss ongoing concerns and solutions to help decrease the risk of accidents and prevent failure to abide traffic regulations in the area. The members continued to discuss current ongoing concerns and brainstormed solutions such as reaching out to retired community members to volunteer with traffic guiding, having grade 6 students pick up primary students from lower pick up loop, and inviting community members to speak and educate community members on parking and safety matters. The new upcoming committee will report after first meeting on strategy and planning.

With no further questions or comments on Current Business, the members concluded discussion.

TECHNOLOGY

The BPAC Executives and Administration addressed the members of the meeting with the need to replace 30 desk top computers in the school's computer lab. The request is for funding to purchase iMac replacements with a budget quoted at and around \$42,000 CAN. A question from member Jennifer B was asked as to why the school district was not responsible for the funding of the computers as it should be deemed part of curriculum. Ms. Susan Teegan, Principal responded that the District does not currently have a budget for funding computers per school, and in most cases the schools who have less tend to receive the grants first. Ms. Teegan then took the floor and outlined on behalf of the teachers their current tech needs and reviewed certain resources such as the technology meeting being held on February 5, 2019 (being attended by Cyndie G. and husband, IT Specialist) at the school district. Ms. Brigit O'Brien, Vice Principal then handed out to all members a technology plan and scope and sequence to better explain the needs technology has in the curriculum of each grade. The scope is available for review by request. Ms. Teegan will continue to collect information from all teachers and staff at next meeting on what the best hardware would be to purchase.

A discussion ensued amongst members and the following questions arose. Answers to be provided post School District meeting and in future combined meetings of teachers and BPAC:

- Will the district reimburse back to the BPAC if funded?
- Are smartboards really needed and used by all grades- or can they be alleviated from the budget?
- What is the preferred software of choice?

- If PC's are purchased will staff need educating on the switch?
- Do computers need to be new or can some be used?
- If the BPAC is funding are they able to choose the purchasers?
- Is IPAD syncing necessary?

Jen D, brought up the idea that a separate May fundraiser should be further discussed and the members had no objections to thoughts. A request for Event coordinators was addressed and will be circulated to parents.

With no further questions or comments on Technology, the members concluded discussion.

PRINCIPAL UPDATE

Ms. Teegan and Ms. O'Brien provided a brief update. Ms. Teegan confirmed that movie night had been a great success and they were very pleased with all the attendees and work put in by the BPAC volunteers. The school will be moving forward with morning announcements over the PA and it will be a combined contribution between volunteer students and staffs—every Monday will consist of a thank you to our First Nations community. The plastic project has started and is moving along nicely. The hope for the plastic project is to bring awareness to students and help eliminate the over consumption of everyday plastic products. Grade 2 & 3 are starting a coding project which is being presented to other grades and bettering communication competency for the students involved. The school-based resource team has been reading the book "Lost at School" a book educating ways to revamp discipline. More information will be provided in later meetings. The staff has been participating in group yoga classes in the library – which has been helping them to alleviate stress and calm themselves from busy overloaded days. Lastly Ms. Teegan mentioned that the salmon tank and eggs had arrived, and the school is immensely looking forward to the project ahead.

Ms. O'Brien took a moment to mention that some activities she volunteers to lead have taken off. The triple ball program and ski and snowboard program are all ready to kick off this month! She thanked Ms. Bates for taking the time to coordinate all the paper work for the ski and snow board sessions which took a great deal of time and patience – "Thank you, Ms. Bates!!". Parent Teacher interviews will take place next week, and early dismissal will take place for the days set. Ms. O'Brien concluded her brief report with the reminder that the Big House (Gr.3's) field trip was coming up around the corner and that the school would be taking donations for used clothes from parents to have on hand at the school in the event of accidents in which students are in need and short a change of clothes.

With no further questions and comments Ms. Teegan and Ms. O'Brien concluded discussion.

CONCLUSION OF MEETING

UPON MOTION duly made by the Chair and seconded, IT WAS RESOLVED that the meeting conclude at 8:40 pm and there be no further business brought before the meeting. Next meeting date and time to be set at a further date.

CHAIR

RECORDING SECRETARY

NEXT MEETING SET FOR: February 28, 2019

**Blueridge Parent Advisory Counsel
Minutes of the General Meeting of Members
31 January 2019**

“Schedule A”

Available upon request.