

BLUERIDGE PARENT ADVISORY COUNCIL
GENERAL MEETING – MINUTES
Wednesday May 31st, 2017

ATTENDANCE: Ralph Stringer, Nicole Dent, Margaret Chesko, Janet Stringer, Kris McLean-Rohani, Jennifer Dickson, Karina Wood, Georgina O’Flynn, Terri Thompson, Cheryl Sauve, Katie Wilson, Louise Birch, Cyndie Gilley, Sanaz Kashani, Kirsty Muller, Leah Peskett, Kathy Kee and Erin Primas.

WELCOME AND INTRODUCTIONS: 7:40

AGENDA:

- Approved (moved by Nicole and seconded by Kris).

FINANCE REPORT:

- Money coming in included a \$7.50 rebate from SPUD, and \$308 from the last two popcorn Mondays.
- Money still outstanding from the budget includes the proceeds from the Fun Day concession and the Tombola Jars from Blueridge Good Neighbour Day.
- Money paid out will include: \$161 for the bus to Handsworth, money for Eco Kids Club, and hot lunches. A bus used for a grade 7 field trip is still awaiting payment due to a late fee incurred by delays in departure waiting for students to arrive. The PAC will not be paying the late fee.
- There are still receipts coming in for the gym equipment.
- Amendment to the budget: A \$130 addition to the gift budget was proposed by Ralph and Karina. All voted in favour.

UPDATES:

OLD BUSINESS:

- Staff Appreciation Lunch:
 - Took place on Monday and was much appreciated by all of the staff.

HOT LUNCH:

- Janet is stepping down from the program at the end of the school year.
- Cheryl Sauve has agreed to take over the on-line portion of the program with Louise Birch doing the onsite arrangements and Karina rallying the volunteers.
- Janet and Karina attended the vendor open house in early May. In exploring a new hot lunch computer program, they entered a draw and won a full year’s fees. Therefore, we will be shifting from Munch-a-Lunch to a new program called HotLunches.net. The new program is expected to solve the accounting issues from Munch-a-Lunch that made it difficult to separate fundraising from lunch orders.
- Janet has booked the Local Lift Juice Bar, from Parkgate, to take over the every second Wednesday spot in the lunch program.

NEW BUSINESS:

- Fundraisers/Events:
 - Fun Day:
 - The grade four parents are ready to go with the concession and will make sure their receipts are in before the event.
 - Nicole will provide the float for the concession.

- Louise is going to help Nicole this year with the PAC supplied recess snack (freezies) and will continue the tradition going forth. This snack is paid for with the proceeds from Hot Lunch.
 - The Food Truck committee will meet to finalize plans for this grade 7 fundraiser.
 - Orders for the food truck will be placed on Munch-a-Lunch but payments will have to cash or cheques and Georgina will hold on to the money until the current grade 7s are finished for the year.
- Tombola Jars
 - Blueridge will be hosting a Tombola table at Blueridge Good Neighbour Day (June 4th).
 - The price will be changed to \$2 per jar.
 - Ms. Primas' grade 6 class will help run the table.
 - Jennifer Bigwood will supply the float for Ms. Primas and Ms. Primas will store the money until next Monday.
 - The popcorn party winners will be announced this Friday.
- Yearbook:
 - Everything is done except Swangard which takes place next Tuesday.
 - Orders can go into Munch-a-Lunch until next Tuesday (June 6th) and paper orders must be in by next Friday (June 9th).
 - Discussion ensued concerning the possibility of continuing the yearbook going forward. Issued to consider include privacy, technical issues, that there is only a small number of professional companies accepted by the school board to produce yearbooks, and of course the difficulty finding volunteers willing and able to take on such a large project.
- Eco Kids Club:
 - Will be having a lettuce sale again in June and will again work together with the Sharing Garden to sell produce at the Welcome Back BBQ.
 - Karina is looking for someone to join her and to eventually take on Eco Kids. She is hoping to find a willing volunteer from the kindergarten parents as the club seems to appeal most to those children in kindergarten through to grade 3. She would like to stay involved but believes it should be run by parents from the younger grades.
 - Karina would like to buy some straw to spread on the garden for the summer and would like to replace one of the planters which is breaking. There is still money in the budget available for these items. In addition, Kathy has a contact for possibly getting new boxes for the garden.
- Website:
 - Kirsty will be looking at changing/updating the existing web page and will be taking over administration.
 - Ralph will meet with Kirsty to discuss moving the advertisements from the directory (which will not be published again in its existing form) to the PAC website.
- Facebook:
 - Janet and Karina spoke with representatives of other schools at the hot lunch vendor event about ways to recruit new volunteers into the PAC. The number one way was to have Facebook page for the PAC.
 - Jennifer D. has already claimed the PAC name for a Facebook page for the school.
 - There is a need to put a committee together to organize the Facebook page and to determine policies for how it should be run.
 - The Facebook group will have to be made a closed group in order to protect privacy rights.
- Class Reps:
 - There is a need to find a better place to store the PAC event binders at the school so that they are easier to locate.

- There is also a need for more/extra information and instructions for some of the volunteer jobs.
- Jennifer B. will continue in this position unless someone else wishes to take over.
- Family of Schools:
 - The meeting took place on Friday, May 12th.
 - Lynnmour:
 - Their 1st ever parent social make around \$7000. They had 30 auction items and sold \$20 tickets to the teachers. It was held at Seymour's Pub.
 - Windsor:
 - The North Shore Stress and Anxiety Clinic offered a talk presented by Dr. Kristin Buhr that was very well received with around 100 people attending.
 - Grad ceremony will be held on June 4th with a banquet 2 weeks later.
 - There was a significant graffiti incident at the school that damaged the newly completed area on the outside of the school.
 - Held a staff appreciation breakfast.
- Grade 7 Information:
 - The June 12th Subway lunch has been moved to the 19th.
 - The Subway fundraiser has been done to purchase pictures of each of the grade 7 children which will be used to help decorate the gym for the graduation.

PRINCIPAL/VP REPORT:

1. Staffing
 - Kathy Kee will be leaving Blueridge at the end of June and heading to another school
 - Pleased to welcome Principal, Ms. Deanna Robertson who will join Ms. Primas, Vice-Principal
2. Track and Field
 - a) Practices are ongoing, thank you to volunteer coaches
 - b) Thank you to Nicole and Georgina for organizing the uniforms for participants and to the BPAC for organizing a bus for Handsworth
 - c) Information for Swangard was sent out on Monday May 29
3. Kindergarten Orientation
 - a) Monday June 5 and 12 in the morning
 - b) Presenters will include BPAC and VCH Nurse
4. Band Concert – Wednesday June 21, 7 PM @ Windsor
Strings Concert – Thursday June 15, 7 PM @ Ross Road
5. Outdoor School Updates for 2017-2018
 - Gr. 3s are looking at a day program up at Grouse Mountain
 - Gr. 4s will a 3 day, 2 night program at the Cheakamus Centre (Outdoor School)
 - Gr. 6s will attend Monday October 16-Thursday October 19th. It's a 4 day program.
6. NVDP Library Summer Reading Program
 - Rachel Brown from Parkgate will be here in June to promote the summer reading program.

7. Library Books – School library books are due in Friday June 16
8. Grade 7 year end – Tuesday June 27 @ 1:00 PM
9. Fun Day – Wed. June 21 – The Fun Day Committee is working on preparing a great day. The morning will activities followed by Performance funded by BPAC.
10. Thursday June 29
 - Last day of school. It's a full day with regular 3:00 dismissal. We will have a farewell assembly time TBA – parents welcome.
11. 2017-2018 Updates
 - The school Calendar was sent out in May and will be sent out again in the June Newsletter
 - May 31st is the deadline for parental input for student placement next year. Please use the form that was in the May newsletter. This was sent to your email and is also on our Web-site under May Newsletter.
12. Thank you to the Grade 3 parents for a wonderful staff appreciation luncheon
13. Report Cards – will be posted on Wednesday June 28th at the end of the day

ELECTIONS:

The following people were elected to serve as members of the BPAC Executive during the 2017-2018 school year. Congratulations and welcome!

2017/2018 BPAC Executive

Chair	Jennifer Dickson
Vice Chair	Jennifer Bigwood
Secretary	Katie Wilson
Treasurer	Cyndie Gilley
Family of Schools Reps	Georgina O'Flynn, Jennifer Bigwood
Past Chair/Member at Large	Ralph Stringer
Member at Large	Janet Stringer
Member at Large	Terri Thompson
Member at Large (Website & Hot Lunch)	Karina Wood
Member at Large (Website)	Kirsty Muller

Member at Large (Hot Lunch)	Cheryl Sauve
Member at Large (Hot Lunch)	Louise Birch
Member at Large	Leah Peskett
Member at Large and Class Rep Coordinator	Sanaz Kashani

- *****New members of the BPAC who will have cheque signing authorization (Chair, Vice-Chair, Treasurer and Secretary) will need to organize themselves to go into the bank to their signatures recorded and be registered with signing authority . In turn Ralph, Nicole and Margaret will need to have their signatures removed. This needs to take place by July 31st.*****

OTHER BUSINESS:

- Good-byes and gifts were presented to outgoing long standing members of the BPAC, Nicole and Kris who are moving on to Windsor with their daughters and Margaret who is stepping down.

MEETING ADJOURNED AT 8:48 (motion by Nicole, Kris seconded)

NEXT BPAC GENERAL MEETING
WEDNESDAY, September 27th 2017 at 7:30PM