

**BLUERIDGE PARENT ADVISORY COUNCIL
GENERAL MEETING – MINUTES
Wednesday October 28th, 2015**

ATTENDANCE: Nicole Dent, Margaret Chesko, Janet Stringer, Jennifer Bigwood, Terri Thompson, Kris McLean-Rohani, Sharon Hannah, Patti Jantzi, Brooke Tupper, Georgina O’Flynn, Angela Powley, Jayce Allen, Megan Paris-Griffiths, Maya Butterfield, Christian Terblanche, Karina Wood, Andrie Bates, Jennifer Hoodless and Kathy Kee.

WELCOME AND INTRODUCTIONS: 7:34

AGENDA:

- Approved (moved by Kris and seconded by Jennifer).

CLASS REP ORIENTATION (Jennifer):

- Some of the class lists are currently incomplete as some families have not provided any information via the online form.
- If no information is provided through the form, we do not have permission to contact those families.
- We will print out copies of the pink forms and the class reps can arrange for their teachers to distribute to the families whose information is missing.
- Break down of the grade allocated events:
 - Kindergarten – Pies and Cookies
 - Grade 1 – floater event (this year will be a Talent Show).
 - Grade 2 – Newcomers Tea
 - Grade 3 – Staff Appreciation Lunch
 - Grade 4 – Sports Day Concession
 - Grade 5 – Welcome Back BBQ
 - Grade 6 – Grade 7 Reception
 - Grade 7 – Fundraising for Grade 7 activities (not BPAC events or fundraising)

VOLUNTEER RESOURCES:

- Binders are available for all events and are updated yearly. These can be requested from the executive before events and will be stored in a central location. Please return once the event is over so that they will be available for the next year.

EVENTS UPDATE:

- Directory:
 - Will be updated this weekend.
 - Printed version will be sent home by the end of next week and the updated electronic version will go out on Sunday.
 - Revenue: Advertising (\$635) and Sales (\$800) less the printing cost.
- Blueridge Gear:
 - Spirit gear will sell at the end of November.
 - There will be a table for try-ons during the Book Fair week.
 - This is offered as a combination fundraiser/school service.
- Family Photos:
 - Grade 6 event co-ordinated by Ralph and Nicole.

- Proofs have already been sent out.
- There is a code for receiving a free 8X10.
- Revenue of \$560 (we had budgeted for \$400).
- We are looking for feedback to help decide on the photographer for next year.
- Mt. Seymour Passes:
 - There is no news on how this has done, but it is doubtful that it has raised much this year due to the poor snow conditions last year.
- Card Project:
 - All the artwork has been processed.
 - Samples should come out in the next couple weeks.
- Walk to School Week:
 - MEC donated a bunch of smaller prizes this year (bike lights, water bottles, frisbees, etc.).
 - This was popular again this year.
 - It would be possible to do even more for this event if someone was able or wanted to put more time into it (Jennifer's time is limited).

NEW BUSINESS UPDATES:

- Cookies & Pies:
 - With the help from Kindergarten Class reps, order forms have been sent out.
 - There is a slot available by the office to drop them off.
- Jessie Miller:
 - Presentations on on-line safety will be provided in-class on November 24th for the intermediate students (grades 4 & 5 and then grades 6 & 7).
 - There will also be a parent presentation the same day at 6:30pm. Parents from any grade are welcome to attend.
- Emergency Preparedness:
 - Coordinated by Heather Gall and Tracy McIntyre.
 - Old Comfort Kits went home last week and new ones will be sorted tomorrow.
 - New boxes/backpacks need to be organized for the new divisions.
 - Replacement of food/water will need to be done. Costs will be distributed among the students.
 - January 21st there will be a controlled release.

FINANCE REPORT:

- **Revenue:**
 - Gaming Fund is \$100 less than expected at \$6,280.
 - Family Photo Night brought in \$560.
 - Popcorn has brought in \$420. It has been so popular that we have run out of supplies and ordered more with 19 cases expected tomorrow.
 - Hot Lunch profits will be known at the end of the session.
- **Expenses:**
 - Two Cultural/Performing Arts presentations - \$1,738.
 - Mike's Critters (Math/Science) - \$147.
 - Library expenses - \$245.
 - St. John's Ambulance 1st Aid Training - \$550.

FAMILY OF SCHOOLS UPDATES:

Meeting attended by Nicole and Jennifer.

- Lynnmour:
 - Send a new rep every year.
 - Held a Welcome Back BBQ the same night as ours. The parents cooked all of the food. Also had teacher meetings that night.
 - Are running a donation drive as a form of fundraising. Have raised \$850 through \$25 donations.
 - Will be holding a bottle drive after the Grey Cup.
 - Have a poinsettia sale coming up.
 - Running a Wee Creation Stop Motion Artwork Program.
- Dorothy Lynas:
 - Held an Ice Cream Social on October 14th.
 - Are also running the Card Project.
- Sherwood Park:
 - Running a Direct Funding Program this year. Have asked every family to donate \$50. They have raised \$11,000. Told the parents that if they had full participation that they would eliminate fundraising. Also, if a family donated they would have their Family Photo Night fee waived. They are now cancelling most of their fundraisers but will keep those that are considered community building events (Pumpkin Patch, Card Project, and Trivia Night).
 - Producing a Directory for the first time this year.
 - Selling spirit gear this year.
- Windsor:
 - Hold a Grade 8 orientation each year that includes parents at the beginning of school when no other grades are there. Good opportunity for parents to learn about the school.
 - Grade 8 students went to Outdoor School for a day trip as a bonding exercise.
 - Other events include We Day and a Japanese Exchange Program.
 - The Band trip this year will not be as elaborate as the previous year's trip to Cuba.
 - Windsor is having all of their school fees paid on-line. Problematic as some families do not want to use the system.
 - Undergoing seismic upgrade. This will take a year and will change the layout of the school in the process. This will create student spaces, which the school has asked the PAC to help fundraise to furnish. The PAC will be holding some form of Gala to raise money and the FOS will be invited to participate.

PRINCIPAL/VP REPORT:

1. School Plan

1. To improve the reading and writing proficiency of students identified as being at risk of low achievement.
2. To improve the social-emotional well-being of students who are experiencing difficulties with self-regulation or anxiety.

2. Web-site – Please remember to check our web-site as we update it regularly.

3. Interviews

- Successful interviews in October, we had a good turn out
- As always, throughout the year keep in touch with your child's teacher
- Report Cards go out Friday December 11, 2015

4. Extra-curricular – we are very lucky to have so many staff and parents volunteer to make Extra Curricular events happen:

- Bike Club – Staff Volunteers are: Mrs. Bates, Ms. Delleney, Ms. Primas and parents Mike Pruner and Doug Dixon
- Choir – Staff volunteers: Mrs. Denny and Mrs. Bates
- Basketball – Mr. Davis, Ms. O'Brien
- Cross Country – Mrs. Bates, Mrs. Madill, Mrs. Armstrong, Ms. Primas, Ms. O'Brien and Ms. Denny

5. Christmas Concert

- Tuesday Dec.8, 2015
- Selling tickets via Centennial Theatre, tickets will not be available at the school office
- More info to follow in the next 2-3 weeks

6. Emergency Drills

- Comfort Kits – The Emergency Preparedness Committee will go through the bins to check the comfort kits and equipment
- So far we have completed 2 fire drills, 1 earthquake drill
- Comfort Kits due in Monday Oct. 26, parents will be organizing them on Thursday Oct. 29th

7. Remembrance Day

- Remembrance Day Assembly is Tuesday November 10@ 10:45. Parents are welcome to join us.
- Reminder that Wednesday November 11 is Remembrance Day – school is not in session

8. Registration

- Kindergarten registration for the 2016-2016 school year begins Monday November 2 – Friday December 18, 2015
- School Tours – Monday November 5th and Monday November 23rd for prospective 2016-2017 students

9. Photo re-takes – Thursday November 5th

10. Halloween Parade – Synervoice sent out last week to parents. Just a reminder that costumes should be appropriate for a school environment – no weapons or excessive gore please

11. Scholastic Book Fair – Monday November 30 – Thursday December 3rd in the library

12. Santa Mall – Wednesday December 16th

13. School Tours – Thursday November 5 and Monday November 23, 2015 @ 9:00 AM for prospective parents for the 2015-16 year

14. Book Fair – November 30-December 3

OTHER BUSINESS:

- Grade 7 Activities Update:
 - Looking at doing fundraising through Subway.
 - May be doing a Purdy's fundraiser.
 - Camp Potlatch
 - The Teachers have chosen to do 5 different activities with the students and not do Camp Potlatch.
 - If the students and their families still want to go to Camp Potlatch they can still do so as long as the parents are willing to organize and run it.
- Eco Kids Club:
 - Karina has organized the club to provide the children with an avenue to care for their school/community.
 - They held a clean-up event at lunch today with 5 parents and around 50 kids participating.

MEETING ADJOURNED AT 8:56 (motion by Janet, Terri seconded)

NEXT BPAC GENERAL MEETING
WEDNESDAY, November 25th at 7:30PM