

**MINUTES OF THE BLUERIDGE PARENT ADVISORY COUNSEL  
(the "BPAC") HELD ON OCTOBER 25, 2018 IN THE LIBRARY  
OF BLUERIDGE ELEMENTARY AT 7:00PM**

Present:            See the attached "Schedule A"

Recording Secretary:    Judy A. McCall

**COMMENCEMENT**

Jen D acted as Chair of the Meeting and with the concurrence of the meeting Judy A. McCall acted as the Recording Secretary.

**WELCOME AND INTRODUCTIONS**

The Chair convened the Meeting by welcoming the members and thanking them for attending the Meeting.

**APPROVAL OF AGENDA**

The Chair referred the Meeting to the proposed agenda as circulated which was taken as read and approved.

**TREASURER REPORT**

Cyndie G Treasurer of the BPAC reported that the BPAC received 20% more than expected for the gaming grant which worked equivalent to a \$4.00 per student increase.

With no further questions or comments on the current stance of the treasurer report, the members concluded discussion.

**HOT LUNCH**

The following hot lunch update was provided to the members:

- The program is moving well;
- Volunteers are in high demand;
- Suggestion that all pizza boxes go home with the students to reduce recycling- this was agreed to be further discussed;
- Smoothie day will incorporate paper straws

With no further questions or comments on the current hot lunch update, the members concluded discussion.

**CLASS REP UPDATE**

Sanaz Kashani the class rep coordinator and Jen D greeted each rep in attendance and then provided the following report:

- Each division has now been assigned a class rep and split classes have one for each grade;
- An email had been circulated to all the reps outlining their duties;

- The process for the grade allocated baskets was reviewed;
- Grade 6 allocated fundraiser requested the need for more volunteers to assist

With no further questions or comments on the current class rep update, the members concluded discussion.

### **FOS UPDATE**

There were no updates on the FOS – further information should be provided following the FOS October 26<sup>th</sup> meeting. Kristine was provided a list of questions to ask during her attendance.

### **DPAC UPDATE**

There were no updates on the DPAC– further information should be provided following the DPAC November 26<sup>th</sup> meeting. Leah Peskett the DPAC coordinator will be in attendance.

### **EMERGENCY PREPAREDNESS**

Georgina O’Flynn, Emergency Preparedness Coordinator provided the meeting with an update on the following matters:

- District leader Bernadette will be leaving her role as district leader and a new leader will be fulfilling her vacancy;
- Out of 14 division 6 bins have now transferred to roller bags, they are currently looking for 7 more roller bags;
- Grab and go bags have been update with new product;
- Hydrated lime will need to be transferred to a bucket as it is deemed a health hazard
  - Georgina will follow up on status of transfer once complete
  - key to the bin will need to be provided to the administrators

With no further questions or comments on emergency preparedness, the members concluded discussion.

### **CURRENT FUNDRAISERS**

- Card Project- on its way nicely;
  - samples will be ready on November 7<sup>th</sup>
  - cards delivered by December
- Directory is still being edited and babysitter forms have been sent out

### **UPCOMING FUNDRAISER**

- Cookies and Pies (Kindergarten)
  - forms will go out on November 5<sup>th</sup> and will be due back by November 19<sup>th</sup>
  - order pick ups will take place outside utilizing the back room library door. This will be scheduled for the 7<sup>th</sup> of December
- Halloween
  - used costume collection scheduled for November 5<sup>th</sup>
  - details on fundraiser selling the donated costumes will be further discussed
- Blueridge Gear
  - new gear will be on display as of November 26<sup>th</sup>
  - new products consist of updated style and material of shorts

- Santa Breakfast (Grade 4)
  - November 21<sup>st</sup> first brainstorm meeting to be held – details to be announced
  - goal is to hit \$2000 min

*It was agreed that further discussions on next term fundraisers will be held at the upcoming November General Meeting.*

With no further questions or comments on the current Fundraiser update, the members concluded discussion.

### **CURRENT BUSINESS**

- iGuy/iGirl- the following two dates have been chosen for the upcoming Pro-D Day programs:
  - Monday April 8<sup>th</sup> – 1<sup>st</sup> choice
  - Monday May 6<sup>th</sup> – 2<sup>nd</sup> choice
- Parking and street safety
  - accident took place on Carnation street in front of Seymour Heights Elementary where a child was struck by a vehicle
  - parents should be informed of the unpredictability of toddler and kids road sense
  - more signs and education to be further discussed to implement awareness to the children
  - encouragement to walk to school will continue to be displayed
- BPAC members requested that Administration tend to the cleaning of the abundance of leaves outside the ground prior to them freezing and becoming a safety concern

With no further questions or comments on Current Business, the members concluded discussion.

### **PRINCIPAL UPDATE**

The following updates were provided to members by the school Principal Ms. Susan Teegan:

- Cross Country
  - Ms. O'Brien and Ms. Bates are supporting the team this year
  - The team is up and "running" and all is going smooth
- Basketball
  - Mr. Davis, Ms. O'Brien and Ms. Bates are supporting the team this year
  - it will be a short year but has taken off well
- KM club went exceptionally well
  - There was a numerous amount of parent volunteers this year
- FSA review
  - Ministry has mandated FSA's are a requirement
  - the reason for testing is meant to inform teacher practice and where the kids are growing and stunting
- Learning Service Team

- Education Assistance staff is all in place and they are hoping and looking to fulfill one more vacancy
- Replacement Teachers are all in good order with much appreciation provided by Ms. Teegan
- Grade 7's have left in order on their adventure to Camp Summit
- Grade 4's will be attending outdoor school this year for one year
- Tree's outside on the school property are to be cut down the following week so it is important that the children are made aware of the safety precautions that need to be in place and followed
- The Eco-kids' planters are being installed near the primary classrooms

With no further questions and comments Ms. Teegan concluded discussion on her update.

### **ECO-KIDS UPDATE**

Karina, Eco-Kids coordinator, greeted the members with appreciation for all the donations. A quick update on the kid's recent activities and planting was provided. She informed the meeting that the Eco kids' program will be meeting each Wednesday on a weekly basis. She will be educating them on garbage disposal.

With no further questions or comments on the current Eco-Kids update, the members concluded discussion.

### **OTHER BUSINESS**

Jen D. made mention to the meeting that the BPAC would like to increase the activity on their social platforms such as Instagram. She will be inserting a section in the next news bulletin mentioning the limits that should be set and asking for parents to contribute pictures of any clubs, sport or events that they may have for posting.

### **CONCLUSION OF MEETING**

UPON MOTION duly made by the Chair and seconded, IT WAS RESOLVED that the meeting conclude at 8:21 pm and there be no further business brought before the meeting. Next meeting date and time to be set at a further date.

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**CHAIR**

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**RECORDING SECRETARY**

**NEXT MEETING SET FOR: Nov 29, 2018**

## **“Schedule A”**

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Attendance list for General Meeting of the BPAC held on October 25, 2018 at 7:00PM

In attendance:

1. Jen Dickson, Chair
2. Judy A. McCall, Recording Secretary
  
3. Roz Shakiba
4. Sanaz Kashani
5. Jennifer Bigwood
6. Cyndie Gilley
7. Maria Cruz-Alli
8. Harlan Clark
9. Ralph Stringer
10. Georgina O'Flynn
11. Leah Peskett
12. Brooke Tupper
13. Bryanna Grant
14. Kristine Duggan
15. Susan Teegan
16. Heidi Senoner
17. Sylvie Majcher
18. Ayesha Hirji
19. Karina Wood