

# Blueridge PAC Online Ordering System – Hot Lunch! E-mails!

Hello Parents!

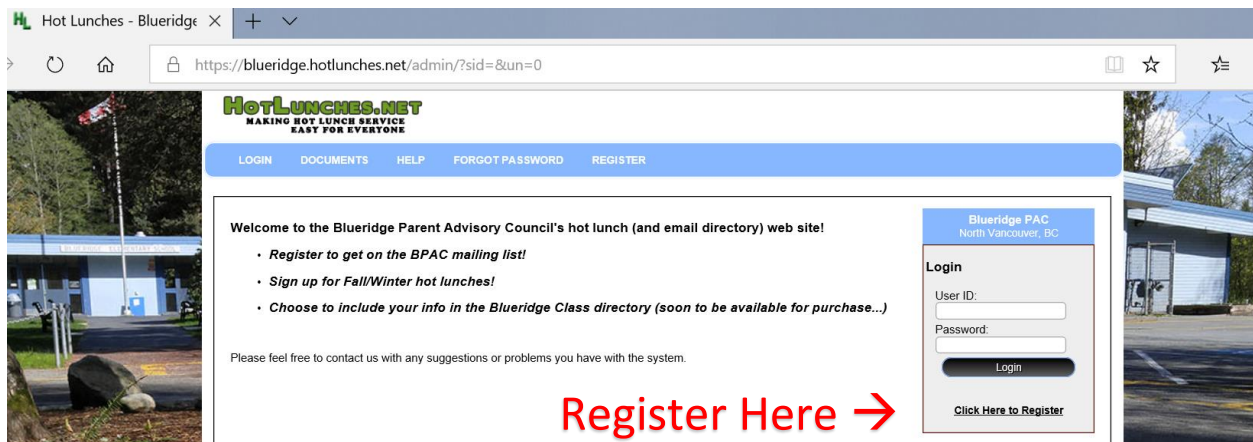
Welcome to the 2018-2019 school year at Blueridge Elementary! This year we are continuing to use <https://blueridge.hotlunches.net/> for BPAC food (hot lunch/smoothie) days, and parent contact information . You can pay for orders on the website via credit card. All ordering must be done online but you do have the option of paying by cheque (online payment is preferred).

The first hot lunch ordering session (Oct-Jan) is open now. We will have 2 order sessions this year instead of 3 to so no one has to place orders over the holidays. Ordering for the first hot lunch day (pizza) closes at **8am Thursday September 27**.

**Everyone must register again** for a new school year in order to login. This is required in order for BPAC to have consent to contact parents. If you had a credit in the system for last year, it will be automatically applied forward as long as you register with the **same email address**.

## How to register and place food orders:

- 1) Go to <https://blueridge.hotlunches.net/>
- 2) Use the 'click here to register' link in the login box and fill out the appropriate information



- 3) Add your student(s) by clicking on the 'Students' button after you have registered and logged in.



- 4) After your student(s) are in the system you can order your selections for the various food days.

## BPAC Email Distribution & School Directory

This year we will be using this hotlunches.net website to collect parent contact information for the all-school weekly BPAC email, class updates from your class reps, and the school directory (you may opt out of the directory if you register). This is in addition to any hot lunch ordering. So, **even if you aren't interested in ordering hot lunch, please register anyway!**

## Food Days

You can login and edit food orders any time up to 8 days prior to the food delivery date. You can remove future orders or change selections without contacting the hot lunch coordinator. You may then be left with a credit or an outstanding balance in your hotlunches.net account. Please pay outstanding balances immediately. Should you have any difficulty with the process, please contact Cheryl Sauve (frey\_ca@hotmail.com).

It's important for accounting purposes that all **orders be paid for immediately** upon submitting them. If your order was submitted correctly the status next your child's account will be 'paid'.

Schedule	Status
Fall and Winter Session	Paid

BPAC is continuing with **Panago Pizza, Well Fed, Sushi Katsu and Local Lift** as food days vendors this year. We have also added two trial lunch days for our local **Barcelo's Flame Grilled Chicken**, located in the Northwoods Village. We welcome your feedback – especially with this new addition. Additionally, there are a few new menu items from Well Fed (including fruit and veggie sides and a new 'snack box'). You may note a few price increases – these are aligned with the increases from the vendors, as we continue to count on the hot lunch program as our biggest fundraiser!

We continue to offer options for students that have dietary concerns, such as **lactose free cheese** and gluten free crusts as Panago Pizza and numerous **gluten free options** from Well Fed. It is highly recommended, if your child has severe food issues, that you contact the vendor to confirm if the options are suitable for your child. The hot lunch coordinator can provide all the necessary contact information.

Please note if your child is ill on a lunch date, you are welcome to come and pick up their lunch but we cannot keep the food for them the next day. Consistent with previous years there are **no refunds** as this is a BPAC fundraiser. We appreciate your support for our hot lunch program as the funds go toward guest presentations, sporting items, field trip support and teacher wish lists. All of the students benefit from this fundraiser!

We rely on **volunteer parents** each hot lunch / smoothie day, to organize the food in the BPAC kitchen for delivery to the classrooms by the grade seven students. We use one parent on Local Lift (smoothie) days and two on hot lunch days. Please contact **Karina Wood (kpwood1@gmail.com)** if you would like to participate. It requires approximately 1-1.5 hours of your time. We have several volunteers who have been helping for many years now and we would welcome any of the new parents into our program.

If you have any question regarding the hot lunch program, or if you have difficulty placing your order, please contact the hot lunch coordinator **Cheryl Sauve at frey\_ca@hotmail.com**.